

CORPORATE ONLINE BANKING SERVICE APPLICATION FORM (TRANSACTIONAL)

(Please tick "✓" and circle where applicable, * mandatory fields)



SECTION 1: ACCOUNT HOLDER (COMPANY) INFORMATION

New Online Banking Application Existing Online Banking Customer Terminate Online Banking

Account Holder (Company) Information

Name of Account Holder*

UEN/Company Registration No.* Registered Country/Region

Mailing Address*

Contact Person²

Full Name*
(as in NRIC/Passport)

Email Address* Mobile No.*

SECTION 2: SERVICES AND AUTHORISATION INFORMATION

PART I: Designated Account for E-Token Deduction

The first five E-tokens issued per Account Holder are free of charge. This is applicable to first time issuance of E-token(s) to new Account Users only. There will be a charge of S\$20 for each E-token issued from the 6th E-token onwards for new Account Users and for any subsequent issuance of E-token to existing Account Users.

E-Token charges will be debited from the account number provided below. If the designated account has insufficient funds or is closed, the charges will be debited from any other account which the Account Holder maintains with the Bank.

Account Number*

NOTE:

¹ E-token and Password Mailer will be sent to the latest mailing address maintained with the Bank. An authorisation letter is required for updating of mailing address. If the mailing address provided above is in the People's Republic of China, please provide the mailing address in both English and Chinese.

² For first-time application only. Please leave it blank if there are no changes to it.

Signature(s) of Account Holder's Authorised Signatory(ies):

PART II: Accounts for Online Banking

#1	Account No* <input type="text"/>	<input type="checkbox"/> Add A/C	<input type="checkbox"/> Delete A/C	<input type="checkbox"/> Change Transaction Limit
Account Type		Account Service		Transaction Limit (SGD)
<input type="checkbox"/> Fixed Deposit <input type="checkbox"/> Current Account		<input type="checkbox"/> Enquiry Only (AM) ³ <input type="checkbox"/> Fund Transfer (IBIC) ⁴ <input type="checkbox"/> Bill Payment (WA) ⁵ <input type="checkbox"/> Payroll (XY) ⁸ <input type="checkbox"/> eGIRO ⁹ <input type="checkbox"/> ALL		Single Transfer Limit ⁶ <input type="text"/>
Account Currency* <input type="text"/>				Daily Transfer Limit ⁷ <input type="text"/>

#2	Account No* <input type="text"/>	<input type="checkbox"/> Add A/C	<input type="checkbox"/> Delete A/C	<input type="checkbox"/> Change Transaction Limit
Account Type		Account Service		Transaction Limit (SGD)
<input type="checkbox"/> Fixed Deposit <input type="checkbox"/> Current Account		<input type="checkbox"/> Enquiry Only (AM) ³ <input type="checkbox"/> Fund Transfer (IBIC) ⁴ <input type="checkbox"/> Bill Payment (WA) ⁵ <input type="checkbox"/> Payroll (XY) ⁸ <input type="checkbox"/> eGIRO ⁹ <input type="checkbox"/> ALL		Single Transfer Limit ⁶ <input type="text"/>
Account Currency* <input type="text"/>				Daily Transfer Limit ⁷ <input type="text"/>

#3	Account No* <input type="text"/>	<input type="checkbox"/> Add A/C	<input type="checkbox"/> Delete A/C	<input type="checkbox"/> Change Transaction Limit
Account Type		Account Service		Transaction Limit (SGD)
<input type="checkbox"/> Fixed Deposit <input type="checkbox"/> Current Account		<input type="checkbox"/> Enquiry Only (AM) ³ <input type="checkbox"/> Fund Transfer (IBIC) ⁴ <input type="checkbox"/> Bill Payment (WA) ⁵ <input type="checkbox"/> Payroll (XY) ⁸ <input type="checkbox"/> eGIRO ⁹ <input type="checkbox"/> ALL		Single Transfer Limit ⁶ <input type="text"/>
Account Currency* <input type="text"/>				Daily Transfer Limit ⁷ <input type="text"/>

#4	Account No* <input type="text"/>	<input type="checkbox"/> Add A/C	<input type="checkbox"/> Delete A/C	<input type="checkbox"/> Change Transaction Limit
Account Type		Account Service		Transaction Limit (SGD)
<input type="checkbox"/> Fixed Deposit <input type="checkbox"/> Current Account		<input type="checkbox"/> Enquiry Only (AM) ³ <input type="checkbox"/> Fund Transfer (IBIC) ⁴ <input type="checkbox"/> Bill Payment (WA) ⁵ <input type="checkbox"/> Payroll (XY) ⁸ <input type="checkbox"/> eGIRO ⁹ <input type="checkbox"/> ALL		Single Transfer Limit ⁶ <input type="text"/>
Account Currency* <input type="text"/>				Daily Transfer Limit ⁷ <input type="text"/>

#5	Account No* <input type="text"/>	<input type="checkbox"/> Add A/C	<input type="checkbox"/> Delete A/C	<input type="checkbox"/> Change Transaction Limit
Account Type		Account Service		Transaction Limit (SGD)
<input type="checkbox"/> Fixed Deposit <input type="checkbox"/> Current Account		<input type="checkbox"/> Enquiry Only (AM) ³ <input type="checkbox"/> Fund Transfer (IBIC) ⁴ <input type="checkbox"/> Bill Payment (WA) ⁵ <input type="checkbox"/> Payroll (XY) ⁸ <input type="checkbox"/> eGIRO ⁹ <input type="checkbox"/> ALL		Single Transfer Limit ⁶ <input type="text"/>
Account Currency* <input type="text"/>				Daily Transfer Limit ⁷ <input type="text"/>

NOTE:

³ Enquiry (AM): View account balances, transaction history and e-Statement.

⁴ Fund Transfer (IBIC): Transfer between BOCSG accounts, Remittance, Local Payments (PayNow, FAST, GIRO, MEPS) and Payee Management (create/ amend/ delete Payee for transactions).

⁵ Bill Payment (WA): Bill Payment transfer only (e.g. utilities bills) and Bill Payee Management (create/ amend/ delete Payee for transactions), Single/daily transfer limit for "Bill Payment" is S\$5,000,000 (subject to billing organisations' prescribed payment limits).

⁶ Single Transfer Limit: if the "Single Transfer Limit" field is left blank, the default limit for Transfer between Associated Accounts, Transfer within Bank and International Remittance per account will be S\$300,000,000 (or their equivalent in other currencies). The default limit for Domestic Transfer per account will be S\$100,000,000.

⁷ Daily Transfer Limit: if the "Daily Transfer Limit" field is left blank, the default limit for Transfer between Associated Accounts, Transfer within Bank and International Remittance per account will be S\$300,000,000 (or their equivalent in other currencies). The default limit for Domestic Transfer per account will be S\$100,000,000.

⁸ Payroll : Upload file to make salary payments (e.g. via GIRO or transfers between BOCSG accounts). Please provide separate payroll approval template in Section 4.

⁹ eGIRO : Apply for direct debit authorisation arrangements with participating billing organisations.

- Information provided will supersede the previous settings.

Signature(s) of Account Holder's Authorised Signatory(ies):

SECTION 3: ACCOUNT USER(S) PROFILE

User 1 Details

User Name*
(as in NRIC/Passport)

Mobile No.* () - NRIC/Passport No.*
(Only Singapore registered mobile numbers can receive SMS alert.)

Email Address

Add user¹³ Update User Role¹³ Delete User

Delink / Link Account (From PART II)

All accounts indicated in PART II
 Selected accounts indicated in PART II (No#)

E-token Collection

Self-Collect
 Mail

For Bank's use only

Operator Flag E-token Serial No.

User Role (multiple roles allowed)

Enquiry Only¹⁰
 Transaction Maker¹¹
 Transaction Authoriser¹²
Authoriser Group: A / B / C / D / E
 Payroll Maker¹⁴
 Payroll Authoriser¹⁵
Authoriser Group: A / B / C / D / E
 Cannot View Payroll Details

User 2 Details

User Name*
(as in NRIC/Passport)

Mobile No.* () - NRIC/Passport No.*
(Only Singapore registered mobile numbers can receive SMS alert.)

Email Address

Add user¹³ Update User Role¹³ Delete User

Delink / Link Account (From PART II)

All accounts indicated in PART II
 Selected accounts indicated in PART II (No#)

E-token Collection

Self-Collect
 Mail

For Bank's use only

Operator Flag E-token Serial No.

User Role (multiple roles allowed)

Enquiry Only¹⁰
 Transaction Maker¹¹
 Transaction Authoriser¹²
Authoriser Group: A / B / C / D / E
 Payroll Maker¹⁴
 Payroll Authoriser¹⁵
Authoriser Group: A / B / C / D / E
 Cannot View Payroll Details

User 3 Details

User Name*
(as in NRIC/Passport)

Mobile No.* () - NRIC/Passport No.*
(Only Singapore registered mobile numbers can receive SMS alert.)

Email Address

Add user¹³ Update User Role¹³ Delete User

Delink / Link Account (From PART II)

All accounts indicated in PART II
 Selected accounts indicated in PART II (No#)

E-token Collection

Self-Collect
 Mail

For Bank's use only

Operator Flag E-token Serial No.

User Role (multiple roles allowed)

Enquiry Only¹⁰
 Transaction Maker¹¹
 Transaction Authoriser¹²
Authoriser Group: A / B / C / D / E
 Payroll Maker¹⁴
 Payroll Authoriser¹⁵
Authoriser Group: A / B / C / D / E
 Cannot View Payroll Details

Signature(s) of Account Holder's Authorised Signatory(ies):

User 4 Details

User Name*
(as in NRIC/Passport)

Mobile No.* ()- NRIC/Passport No.*
(Only Singapore registered mobile numbers can receive SMS alert.)

Email Address

Add user¹² Update User Role¹² Delete User

Delink / Link Account (From PART II)

All accounts indicated in PART II
 Selected accounts indicated in PART II (No#)

E-token Collection

Self-Collect
 Mail

For Bank's use only

Operator Flag E-token Serial No.

User Role (multiple roles allowed)

- Enquiry Only¹⁰
 Transaction Maker¹¹
 Transaction Authoriser¹²
Authoriser Group: A / B / C / D / E
 Payroll Maker¹⁴
 Payroll Authoriser¹⁵
Authoriser Group: A / B / C / D / E
 Cannot View Payroll Details

User 5 Details

User Name*
(as in NRIC/Passport)

Mobile No.* ()- NRIC/Passport No.*
(Only Singapore registered mobile numbers can receive SMS alert.)

Email Address

Add user¹³ Update User Role¹³ Delete User

Delink / Link Account (From PART II)

All accounts indicated in PART II
 Selected accounts indicated in PART II (No#)

E-token Collection

Self-Collect
 Mail

For Bank's use only

Operator Flag E-token Serial No.

User Role (multiple roles allowed)

- Enquiry Only¹⁰
 Transaction Maker¹¹
 Transaction Authoriser¹²
Authoriser Group: A / B / C / D / E
 Payroll Maker¹⁴
 Payroll Authoriser¹⁵
Authoriser Group: A / B / C / D / E
 Cannot View Payroll Details

NOTE:

¹⁰ Enquiry Only (EO): View account balances, transaction history and e-Statement.

¹¹ Transaction Maker (TM): Enquiry (same as EO), Payee Management and CREATE transactions (including Bill Payment, PayNow and eGIRO).

¹² Transaction Authoriser (TA): Enquiry (same as EO), Payee Management and APPROVE transactions "(including Bill Payment, PayNow and eGIRO) only i.e. cannot create transactions (select both TM & TA if the Transaction Authoriser is also allowed to create transactions). eGIRO arrangements only requires a single approver.

¹³ Account Users are required to sign on the "Account User's Declaration".

¹⁴ Payroll Maker: View and Upload Payroll transactions only.

¹⁵ Payroll Authoriser: View and Approve Payroll transactions only.

- Information provided will supersede the previous settings.

Signature(s) of Account Holder's Authorised Signatory(ies):

Account User's Declaration

If a new Account User is being added, or if the profile (refers to user name, mobile number and NRIC/passport no.) of an existing Account User is being updated, the relevant Account User must complete this Section.

By signing below, I/we, the Account User(s) hereby declare and confirm that:

- a) The information I/we have provided is true, accurate and complete and that the Bank may proceed to provide the Service in reliance on this information. I/We understand that any inaccurate, incomplete or false information given or any omission of information required, may at the Bank's discretion, render this application invalid and the Bank may reject the application herein.
- b) I/We have read and fully understood, and we accept and agree to abide and be bound by, the Bank's Terms and Conditions Governing Accounts (including the Terms and Conditions Governing Electronic Banking Services), Terms and Conditions Governing eStatement/Billing Service Facility, Terms and Conditions Governing BOC Payroll and Collection Services, Terms and Conditions Governing eGIRO and such other terms and conditions applicable to or in connection with the Service, as may be amended, varied, modified, replaced or supplemented from time to time.
- c) I/We acknowledge and agree that the Bank may collect, use, disclose, process and/or transfer (whether within or outside Singapore) my/our personal information in accordance with the aforementioned terms and conditions and for any purposes in connection with the Service as the Bank thinks fit and proper.
- d) I/We hereby agree to inform the Bank if there is any change in any of the details I/we have provided to the Bank in this application. I/we understand and agree that it is my/our sole responsibility to inform and update the Bank of any changes to my/our personal information. I/we hereby agree to indemnify and absolve the Bank of any liability arising out of any use and/or disclosure by the Bank of any inaccurate or incomplete information due to my/our failure to update the Bank promptly of any changes to my/our personal information.

Signature of Account User:

Name:

Date:

Signature(s) of Account Holder's Authorised Signatory(ies): _____

SECTION 4: TRANSACTION AUTHORISATION TEMPLATE

Template 1

Add New Authorisation Template Update Authorisation Template Delete Authorisation Template

Currency* (Template applies to accounts of this currency.)

Authorisation in sequence¹⁶

Account(s)*

Authority Level

Single Transfer Authority Amount

Authority Matrix

Authorisation Group Name (A/B/C/D/E) + Number of Authoriser(s) Required

1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>

Template 2

Add New Authorisation Template Update Authorisation Template Delete Authorisation Template

Currency* (Template applies to accounts of this currency.)

Authorisation in sequence¹⁶

Account(s)*

Authority Level

Single Transfer Authority Amount

Authority Matrix

Authorisation Group Name (A/B/C/D/E) + Number of Authoriser(s) Required

1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>

Template 3 - Payroll Only

Add New Authorisation Template Update Authorisation Template Delete Authorisation Template

Currency* (Template applies to accounts of this currency.)

Authorisation in sequence¹⁶

Account(s)*

Authority Level

Single Transfer Authority Amount

Authority Matrix

Authorisation Group Name (A/B/C/D/E) + Number of Authoriser(s) Required

1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>

NOTE:

¹⁶ Transactions to be authorised according to Authorisation Group. e.g, Authoriser(s) from Group A to approve first followed by Authoriser(s) from Group B.

- Information provided will supersede the previous settings.

Signature(s) of Account Holder's Authorised Signatory(ies):

SECTION 5: ONLINE TRADE FINANCE SERVICES APPLICATION

This Online Trade Finance Services is available only for corporate customers of Bank of China Limited, Singapore Branch (“Bank”). In order to apply for this service, you must have at least **ONE** account with the Bank and **TWO** e-tokens to fulfil the system transactional requirement.

This application form can be used for (1) setting up the Online Trade Finance Services; (2) terminating the Online Trade Finance Services; (3) adding/removing account users or amending account user information/ account authorising information; and (4) unlocking a blocked account.

PART I: Purpose of Application

New Application Termination Amendment of Account User Details Unlock

PART II: Online Trade Finance Services Account User(s) Profile¹⁷

Name of Operator

Trade Business Type **Maker²¹**

Online Inquiries¹⁸ Y / N
 LC Online Application^{19*}
 BG Online Application^{20*}

Checker Authority Group²²

Y / N, if yes, please indicate Authority Group:

Group 1 Group 2 Group 3

Name of Operator

Trade Business Type **Maker²¹**

Online Inquiries¹⁸ Y / N
 LC Online Application^{19*}
 BG Online Application^{20*}

Checker Authority Group²²

Y / N, if yes, please indicate Authority Group:

Group 1 Group 2 Group 3

Name of Operator

Trade Business Type **Maker²¹**

Online Inquiries¹⁸ Y / N
 LC Online Application^{19*}
 BG Online Application^{20*}

Checker Authority Group²²

Y / N, if yes, please indicate Authority Group:

Group 1 Group 2 Group 3

Name of Operator

Trade Business Type **Maker²¹**

Online Inquiries¹⁸ Y / N
 LC Online Application^{19*}
 BG Online Application^{20*}

Checker Authority Group²²

Y / N, if yes, please indicate Authority Group:

Group 1 Group 2 Group 3

NOTE:

¹⁷ All Operators must concurrently be an Account User (as registered under Section 3 above).

¹⁸ Online Inquiries: View Import/Export Letter of Credit information, banker guarantee information.

¹⁹ LC Online Application: Make an online application for a letter of credit.

²⁰ BG Online Application: Make an online application for a bankers guarantee.

²¹ To circle Y if the Operator is to be authorised to be a maker and to initiate transactions. Makers (who are not authorised as checkers) will have general authority level and will be able to propose transactions of all amounts. However, makers (who are authorised as checkers) can only propose transactions corresponding to the relevant authority level they are authorised to approve.

²² To circle Y if the Operator is to be authorised as a checker and to approve transactions proposed by a Maker. You should indicate the Checker's authority group by ticking the appropriate box and customise the relevant authority levels in Part III below.

* To make online applications, at least TWO Operators will be required. A Maker will CREATE the application and the number of Checkers (min. of 1) stated in Part III below will need to APPROVE the application.

Signature(s) of Account Holder's Authorised Signatory(ies):

Template 1 – Letter of Credit Application

Authorisation in sequence²⁵

Authority Level	Amount (SGD) ²³	No. of Authorising Operators ²⁴		
1	<input type="text"/>	<input type="text"/> Group 1	<input type="text"/> Group 2	<input type="text"/> Group 3
2	<input type="text"/>	<input type="text"/> Group 1	<input type="text"/> Group 2	<input type="text"/> Group 3
3	<input type="text"/>	<input type="text"/> Group 1	<input type="text"/> Group 2	<input type="text"/> Group 3

Template 2 – Bankers Guarantee Application

Authorisation in sequence²⁵

Authority Level	Amount (SGD) ²³	No. of Authorising Operators ²⁴		
1	<input type="text"/>	<input type="text"/> Group 1	<input type="text"/> Group 2	<input type="text"/> Group 3
2	<input type="text"/>	<input type="text"/> Group 1	<input type="text"/> Group 2	<input type="text"/> Group 3
3	<input type="text"/>	<input type="text"/> Group 1	<input type="text"/> Group 2	<input type="text"/> Group 3

NOTE:

²³ Where a letter of credit / bankers guarantee is to be issued in a currency other than Singapore Dollars, the amount shall be converted to SGD at such exchange rate as may be determined by the Bank, in order to determine the applicable authority level.

²⁴ Minimum of one Operator must be specified.

²⁵ If authorisation in sequence is selected, transactions will need to be authorised according to Authorisation Group. e.g. Operator(s) from Group 1 to approve first followed by Operator(s) from Group 2.

Signature(s) of Account Holder's Authorised Signatory(ies):

SECTION 6: ACCOUNT HOLDER'S DECLARATION

(This Section must be completed and signed in accordance with the authorisation and within the capacity of the Account Holder.)

By applying for the Service and signing below, I/we hereby declare and confirm for and on behalf of the Account Holder that:

- I/We have read and fully understood, and I/we accept and agree to abide and be bound by, the Bank's Terms and Conditions Governing Accounts (including Terms and Conditions Governing Electronic Banking Service) and where applicable, the Terms and Conditions Governing eStatement/Billing Service Facility, Terms and Conditions Governing BOC Payroll and Collection Services, Terms and Conditions Governing eGIRO and such other terms and conditions applicable to or in connection with the Service, as may be amended, varied, modified, replaced or supplemented from time to time and as the Bank may notify me/us from time to time by posting on the Bank's official website having the domain address: www.bankofchina.com/sg, or through such other means of communication as the Bank may determine at its sole and absolute discretion.
- All information provided on this application form (the "Application Form") is true, correct and complete and that the Bank may proceed to provide the Service in reliance on this information.
- I/We understand and acknowledge the risk(s) associated with the use of the Service and I/we agree to be responsible for all losses arising out of or in connection with the application and use of the Service.
- (Where the Account Holder is a limited liability company or a limited liability partnership) authority has been duly given by resolution passed at a legally constituted meeting of the director(s) of the company or, as the case may be, the partners of the limited liability partnership in accordance with its constitutive documents:
 - to approve and apply for the Service;
 - to authorise the account user(s) (the "Account User(s)") as set out in this Application Form to operate or otherwise deal with the account(s) as nominated in this Application Form (the "Account(s)") through the use of the Service;
 - where applicable, to authorise the operators as set out in this Application Form to use the Online Trade Finance Services in accordance with the authority as set out in this Application Form; and
 - if this is a new application for the Service, to enter into and accept the Bank's General Terms and Conditions Governing Accounts (including the Terms and Conditions Governing Electronic Banking Services) and where applicable, the Terms and Conditions Governing eStatement/Billing Service Facility and such other terms and conditions applicable to or in connection with the Service, as may be amended, varied, modified, replaced or supplemented from time to time.
- The Account User(s) is/are authorised only with respect to the Service in relation to the Account(s). Any existing mandate which I/we have with the Bank in respect of each Account or any other account shall remain unchanged and valid.
- Notwithstanding any other provisions in the Bank's General Terms and Conditions Governing Accounts (including the Terms and Conditions Governing Electronic Banking Services) and where applicable, the Terms and Conditions Governing eStatement/Billing Service Facility, Terms and Conditions Governing BOC Payroll and Collection Services, Terms and Conditions Governing eGIRO and for avoidance of doubt, I/we hereby agree and authorise any member or entity belonging to Bank of China Group (the "BOC Group") and any service providers (whether in Singapore or overseas) used by any member of the BOC Group to release, disclose and/or exchange any information about me/us including:
 - any information provided by me/us in this Application Form;
 - any other information I/we have provided or which is lawfully obtained by any member of the BOC Group; or
 - transaction details relating to my/our relationship with any member of the BOC Group

to any other entities or members within the BOC Group.

I/we hereby further agree and authorise each member of the BOC Group to release and disclose any of my/our information to entities other than those in the BOC Group and/or service providers (whether in Singapore or overseas) where such member of the BOC Group is:

- required or allowed by any applicable law to do so;
 - where I/we have consented;
 - the disclosure of information is necessary to give effect to the instructions provided by me/us during my/our use of the Service; or
 - as the BOC Group in its discretion deems necessary for the purpose of the Service.
- I/We agree and acknowledge that in most cases I/we may access any personal information that the BOC Group holds about me/us and request for it to be updated/amended if such information is incorrect by contacting the relevant branch at which my/our account/s was/were established. I/we undertake to check my/our accounts and notify the Bank promptly of any errors or unusual transactions.

- I/We agree and acknowledge that if I/we fail to provide any information requested in this Application Form, or do not agree to any of the exchanges or possible uses detailed above, my/our request for the Service may not be accepted by the BOC Group and the Bank may not be able to provide the Service to me/us.
- I/We fully understand that authorisation with Single Control may incur higher risk compared to that with Dual Control. By opting for Single Control, I/we agree to assume and be responsible for all the risks associated with and losses arising out of or in connection with the application or use of Single Control.
 - **Single Control:** One person is required to create and approve a transaction; may be more susceptible to account fraud as compared to Dual Control; and
 - **Dual Control:** Two or more people are required to be actively involved in order to complete a transaction – one person has to create a transaction and another of higher authority to approve it in the system.

Authorised Person/Signatory: Name: Date:	Authorised Person/Signatory: Name: Date:
Authorised Person/Signatory: Name: Date:	Authorised Person/Signatory: Name: Date:

NOTE:

- If the Account Holder is a partnership (other than limited liability partnership), all partners' signatures are required. If the Account Holder is a limited liability company or a limited liability partnership, the authorised signatory(ies) must be in accordance with the mandate as per resolutions passed for the Service.
- Please cross out any unused spaces in this form.

FOR BANK'S USE ONLY

Signature Witnessed by/Date _____ Attended by (RM/CCSM)/Date _____

Remarks _____

Account Holder Information _____

Account Holder's CIF No. _____ Account Holder's BOCNET No. _____

Branch Operations _____

Signature Verified by/Date _____ Checked by/Date _____

Input by/Date _____

Operations Department _____

Input by/Date _____ Checked by/Date _____