



CUSTOMER INFORMATION / ACCOUNT INFORMATION UPDATING FORM

To: Bank of China Limited, Singapore Branch (the "Bank")

PERSONAL PARTICULARS

Dr Mr Ms Mrs Mdm

Customer Full Name (as in NRIC / Passport):

NRIC / Passport No:

Account No / Card No / Customer No:

UPDATE OF PERSONAL PARTICULARS

New Name (as in NRIC / Passport):

New NRIC / Passport No:

Country/Region (Nationality):

Are you a U.S. Person?:

Yes No

Passport Expiry Date:

DD / MM / YYYY

Date of Birth: DD / MM / YYYY

Gender: Male Female

Marital Status: Single Married Others

Type of Immigration Pass:

Employment Pass (EP) S Pass Work Permit (WP)

FIN No:

Immigration Pass Expiry Date:

Others, please specify:

DD / MM / YYYY

Other Information to update: _____

CHANGE OF ADDRESS

New Residential Address (Address must not be P.O. Box/Hold Mail/in-care-of address) :

Country/Region of Residence:

Postal Code: _____

New Mailing Address:

Country/Region:

Postal Code: _____

New Mailing Address to be applied to:

All my Deposits accounts

All my Loan accounts

Credit Card(s)

Unit Trust Investments

Safe Deposit Box / Safe Deposit Marginal Account

Others: _____

The following accounts only:

Account No: _____

Account No: _____

Account No: _____

CHANGE OF CONTACT DETAILS

Type	Country / Region Code	Area Code	Phone No.	#Note: If you are currently receiving SMS-OTP and SMS alerts, your SMS-OTP and SMS-alerts mobile number will be updated. Please note SMS-OTP and SMS alerts are valid for mobile numbers registered in Singapore and countries/regions as listed on the Bank's website (https://www.bankofchina.com/sg/custserv/) under "BOC SMS Alerts Service". The updated mobile number will apply to all your accounts and credit card services with the Bank.
Mobile#:				
Home:				
Office:				
Email Address:				

DECLARATION OF EMPLOYMENT DETAILSEmployment status:

- Employed Housewife Student
- Retiree (Please provide previous occupation: _____)
- Unemployed (Please provide previous occupation: _____)
- Others, please specify: _____

Are you a sole proprietor / partner / director / shareholder of a business? Yes No

Occupation:	Name of Employer / Business:
Nature of Business / Industry:	Period Of Ownership / Employment:

Average Monthly Income (SGD)

- ≤ \$3,000 \$3,001 - \$6,000 \$6,001 - \$10,000 > \$10,000

Note: Please submit "Credit Limit Review" form together with supporting income documents if you wish to review the credit limit for your existing credit card(s).

Source of Wealth/Income

- Business Investment Salary
- Inheritance/Gift from: _____
- Allowance derived from: _____
- Savings derived from: _____
- Others, please specify: _____
- Country/Region of Source of Wealth: _____

Important Notes:

- Thumbprint must be affixed in the presence of a bank officer.
- Signatures will be verified against any of your signature records with the Bank.
- Please provide the following documents and/or information when updating:
 - Name – A copy of the deed poll or marriage certificate and documentation proof of all previous or alternative names.
 - NRIC/Passport/FIN card - A copy of your new NRIC/Passport/FIN card.
 - Mailing address - The signatures of all account holders in accordance with the Signing Condition of the account are required on this form.
 - Residential address within Singapore – Proof of your current address (e.g. utility bill, bank statement, rental agreement, or phone bill).
 - Nationality, Country, Region or Overseas address – Proof of address and Individual Self-Cert Form (CRS-I).
- For credit card account, the Change of Mailing Address request must be submitted by the principal cardholder.
- If there is any alteration on the form, please countersign beside the amendment. No correction fluid is allowed.
- If you are a U.S. Person, please complete and submit the W-9 form (U.S. Person shall mean A citizen, permanent resident of United States/U.S. Territories).
- If you are an individual with U.S. indicia but not a U.S. Person, please complete and submit the W-8 BEN form (U.S. indicia includes: (i) a U.S. place of birth, (ii) a current U.S. residential or mailing address (including a U.S. post office box), (iii) a current U.S. telephone number (even if it's the only number associated with the account holder), (iv) standing instructions to transfer funds to an account in the United States, (v) a current power of attorney or signatory authority granted to someone with a U.S. address, or (vi) an "in-care-of" or "hold mail" address being the sole address on record for the account holder.
- Please allow 7 business days from the receipt of your request for the changes to be effected.

Customer Declaration:

- I/We jointly and severally confirm that all information given by me/us in this Form is correct, accurate and complete. If as a result of my/our failure to furnish the Bank with correct, accurate and complete information, the Bank is unable to carry out in part or in full any of my/our instructions, the Bank shall not be liable or responsible for any losses or damages which I/we may suffer as a result.
- By providing my/our signature(s), I/we authorise the Bank to update my/our records with the Bank.
- We authorise the Bank to forward this updating form to iFast for update of the Unit Trust account information.
- I/We hereby agree to inform the Bank if there is any change in any of the details I/we have provided to the Bank in this Form.
- I/We have read the notes above and further agree to be bound by any and all terms and conditions governing the relevant accounts, facilities, products and/or services. (available at all the Bank's branches and at <http://www.bankofchina.com/sg/>)

Signature of Account Holder(s) / Authorised Signatory

Date

FOR BANK USE ONLY

Attended and Verified by:	Checked and Verified by:
Date:	Date:
Input by:	Checked by:
Date:	Date: